



Management & Consulting, LLC  
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Tampa, Fl. 33647  
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***BALLANTRAE  
COMMUNITY DEVELOPMENT  
DISTRICT***

***Agenda Package***

***Board of Supervisors  
Regular Meeting***

***Date & Time:***

***Monday  
March 5, 2018  
6:30 pm***

***Location:***

***Ballantrae Community Center  
17611 Mentmore Blvd.  
Land O' Lakes, Florida***

***Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.***

# BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT AGENDA

At the Ballantrae Community Center, located at 17611 Mentmore Blvd.,  
Land O' Lakes, Florida 34638.

<b>District Board of Supervisors</b>	James Flateau Richard Levy Steve Bobick Tony Thomas Christopher Milano	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Paul Cusmano	DPFG
<b>District Attorney</b>	Vivek Babbar	Straley, Robin & Vericker
<b>District Engineer</b>	Tonja Stewart	Stantec Consulting Services, Inc.

**All cellular phones and pagers must be turned off during the meeting.**

**The District Agenda is comprised of seven different sections:**

The meeting will begin promptly at **6:30 p.m.** with roll call of the Board of Supervisors. Section **two** is **Audience Questions and Comments on Agenda Items**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING. The **third** section is called Staff Reports from **District Counsel, landscaping, field manager, pond manager and District Engineer Reports**. This section allows the staff to update the Board of Supervisors on any pending issues that are being researched for Board action. The **fourth** section is Administrative Matters section and contains meeting minutes and financial statements that require the review and approval of the District Board of Supervisors as a normal course of business. The **fifth** section is called **Business Matters**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 374-9105 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The **sixth** section is called **Staff Reports**. This section allows the District Manager and Maintenance Supervisor to update the Board of Supervisors on any pending issues that are being researched for Board action. The **seventh** section which is called **Audience Comments on Other Items** provides members of the Audience the opportunity to comment on matters of concern to them that were not addressed during the meeting. The same guidelines used during the first audience comment section will apply here as well. The final section is called **Supervisor Comment & Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 374-9105, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

## **BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: **Monday, March 5, 2018**  
Time: 6:30 p.m.  
Location: Ballantrae Community Center  
17611 Mentmore Blvd.  
Land O'Lakes, Florida

Conference Call No.: (563) 999-2090  
Code: 686859#

### ***AGENDA***

#### **I. Roll Call**

#### **II. Audience Questions and Comments on Agenda items**

#### **III. Staff Reports**

A. District Counsel

B. Landscaping

➤ Yellowstone – Maintenance Report

Exhibit 1

C. DPGF Field Report

➤ February Operations Report

➤ February Grade Sheet

➤ February Score Card

Exhibit 2

D. District Manager

➤ Cost Approvals

➤ Structure Update

E. District Engineer

F. Pond Manager

#### **IV. Administrative Matters**

A. Approval of Minutes of February 5, 2018 Meeting

Exhibit 3

B. Acceptance of the January 2018 Financial Statements

Exhibit 4

#### **V. Business Matters**

A. Old Business

B. New Business

**VI. Staff Reports**

- A. Maintenance Supervisor
  - 1. Mulch
  - 2. Cornerstone (Dock)
  - 3. Pressure Cleaning
  - 4. Shade Details

**VII. Audience Comments on Other Items**

**VIII. Supervisor Comments and Request**

**IX. Adjournment**

## **EXHIBIT 1.**

February

***Ballentrae CDD***

***Land O' Lakes, FL***

***2/26/2018***

***DPFG***



### **Monthly Completed Services**

#### **Landscape Maintenance**

- 1 Routine mowing maintenance services for turf growing season
- 2 Mowing, Edging, Weed Eating, Clean Up
- 3 Shrub and Tree Trimming
- 4 Landscape Bed and Hardscape Weed Control

#### **Fertilization and Pesticide Maintenance**

- 1 All Turf is scheduled for a complete fert application in March
- 2 All Shrubs will be treated with fertilizer, disease and insect control
- 3 All turf will be treated for weed control during the March application

#### **Irrigation Maintenance**

- 1 The irrigation is up and running.
- 2 Irrigation wet checked was preformed.

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#### **Work In Progress**

- 1 Frost damaged plant material is being cut back to help permote new growth.
- 2 Lower hanging limbs are being raised through the rest of the bi-weekly season.
- 3 Spring annual rotation set for March 8th.

#### **Completed Work**

- 1 Clubhouse well starter box has been replaced, its working just fine.
- 2 Community conservation cut backs have been completed.

**DPFG**

[illegible]

## **EXHIBIT 2.**



# **BALLANTRAE**

## **COMMUNITY DEVELOPMENT DISTRICT**



**February 2018**  
**OPERATIONS REPORT**

# SUMMARY

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- Inspection date: February 20, 2018
- Mulch low on swing set
- Unirrigated turf improving in color since frost
- Flowers and plants in village entrances improving
- Pond water levels low
- Sediment build up in collection reservoir / reservoir blocked off



# PLANT MATERIAL AT POOL



- Plant material inside pool area has been properly maintained



- Bushes along outside of fence continue to grow out for a more even look



# VILLAGE ENTRANCES



- Flowers recovering from winter freezes



- Plant material color returning



# PONDS



Pond banks have been mowed in all areas. Aquatic weed control needed in some areas



Pond levels low due to dry conditions. Littoral shelves exposed in some areas



# PLAYGROUND AND POOL AREA FIELD

Mulch and fill needed around swings and unirrigated turf is returning to green after hard freeze





# RESERVOIR



- Still in need of Repair



- Safety precautions taken until it is fixed. Collapsed earth visible



# JANUARY GRADE SHEET

## BALLANTRAE VISUAL GRADE SHEET

February 2018

LANDSCAPE MAINTENANCE	MAXIMUM VALUE	MONTHLY SCORE	Feb	Jan	Dec	Comments
TURF MOW (grass height 2-4 inches, patterns changed, free of grass clumps and landscape debris. No more than 1/3 of grass blade to be removed)	5		5	5	5	
TURF FERTILITY (dead/browning grass, nutrient levels tested 2 x yearly, fertilizer streaking)	15		12.5	12.5	11.5	
TURF EDGING (sidewalks, curbs, pathways, utility boxes, and other paved surfaces, no discharge, no irregular lines)	5		5	5	5	
WEED CONTROL - TURF AREAS (reasonably free of weeds)	10		7.5	7.5	7	
TURF INSECT/DISEASE CONTROL (monitor for pests, disease, fungus)	10		9	9	8.5	
PLANT FERTILITY (dead/browning shrub, shrubbery shaping, rejuvenation pruning vs tabletop, yellowing)	5		4.5	4.5	4	
WEED CONTROL - BED AREAS (reasonably free of weeds)	10		9	9	8.5	
PLANT BED INSECT/DISEASE CONTROL (monitor for pests, disease, fungus)	10		9	9	8.5	
PRUNING & TREE TRIMMING (15 feet over roadways, 10 feet sidewalks. Palms pruned at 90 degree angle and no "carrot toping")	10		10	10	10	
ORNAMENTAL GRASS PRUNING (2-4 inches in height in February)						
CLEANLINESS (debris free, leaf litter, landscape debris)	10		9	9	9	
MULCHING (distributed appropriately, bare areas, recommended is 1.5" no bare areas)	5		4.5	5	5	
WATER/IRRIGATION MANAGEMENT	15		14	13.5	14	
PRIOR MAINTENANCE ITEMS ADDRESSED	5		4	4	5	
SEASONAL COLOR/PERENNIAL MAINTENANCE						
VIGOR/APPEARANCE	10		8.5	8.5	9	
INSECT/DISEASE CONTROL	10		9	9	9	
DEADHEADING/PRUNING	10		10	10	10	
MAXIMUM VALUE	145	0	130.5	130.5	129	
			90%	90%	89%	

DATE OF INSPECTION

20-Feb-18

CONTRACTOR SIGNATURE: \_\_\_\_\_

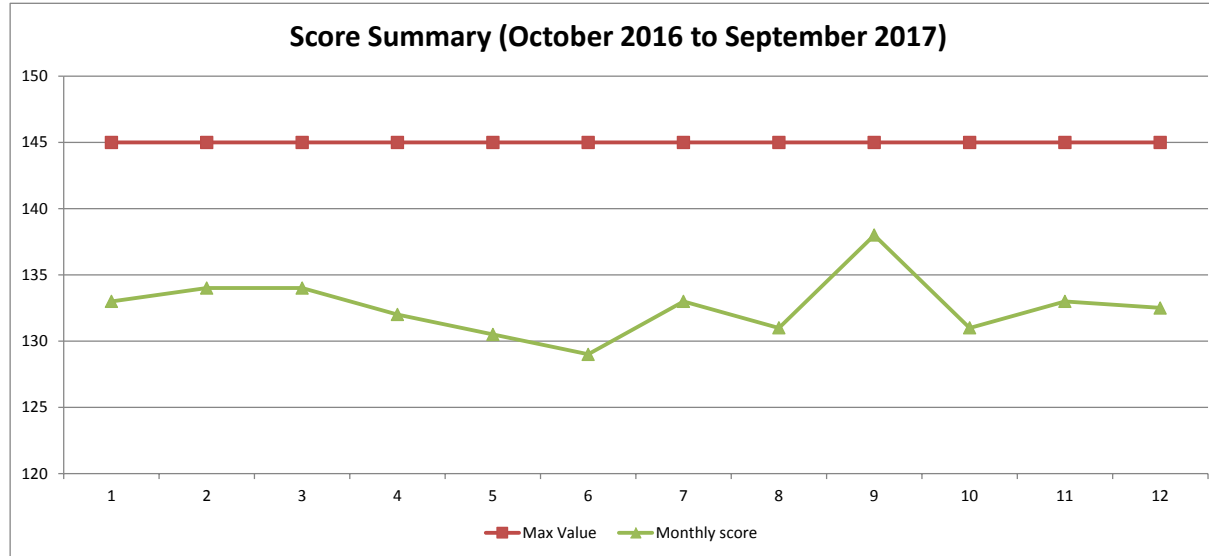
INSPECTOR SIGNATURE: R.J. Lotito

(Promote Consistent Maintenance - Landscape Failure at 80% Deduction based on Quality of Maintenance)



**BALLANTRAE SCORECARD FOR VISUAL GRADE SHEET FY 2017**

Score Summary (per month)	1	2	3	4	5	6	7	8	9	10	11	12
Max Value	145	145	145	145	145	145	145	145	145	145	145	145
Monthly score	133	134	134	132	130.5	129	133	131	138	131	133	132.5



LANDSCAPE MAINTENANCE	Max Value	Oct-17	Nov. 17	Dec. 17	Jan. 18	Fed. 18	Mar-17	Apr. 18	May-17	June 18	July 18	Aug. 18	Sept. 18	Avg. Score
Turf Mow	5	4	5	5	5	5	5	5	5	5	5	5	5	4.9
Turf Fertility	15	14	13	12	10	12.5	11.5	12.5	13	13	13	13	14	12.6
Turf Edging	5	5	5	5	5	5	5	5	5	5	5	5	4	4.9
Weed Control - Turf Area	10	9	8	9	9	7.5	7	7.5	8.5	9	8.5	7	8.5	8.2
Turf insect/Disease Control	10	9	9	9	10	9	8.5	9	9	10	9	9	10	9.2
Plant Fertility	5	4	4	5	3	4.5	4	4.5	4	4	4	4	5	4.2
Weed Control - Bed Area	10	8	9	8	9	9	8.5	9	9.5	9	9.5	9	9	8.9
Plant Bed Insect/Disease control	10	9	9	10	10	9	8.5	9	9	10	9	9	10	9.3
Pruning and Tree Trimming	10	9	10	10	10	10	10	10	10	10	10	10	10	9.9
Cleanliness	10	9	9	8	8	9	9	9	9.5	10	9.5	9	9	9.0
Mulching	5	5	5	5	5	4.5	5	5	5	5	5	5	5	5.0
Water/Irrigation management	15	14	14	14	14	14	14	13.5	12.5	15	12.5	15	14	13.9
Prior maintenance items	5	5	5	5	5	4	5	4	3	4	3	5	0	4.0
SEASONAL COLOR/MAINTENANCE														
Appearance	10	9	9	9	9	8.5	9	10	8.5	9	8.5	8	9	8.9
Insect/Disease Control	10	10	10	10	10	9	9	10	9.5	10	9.5	10	10	9.8
Misc.	10	10	10	10	10	10	10	10	10	10	10	10	10	10.0
<b>Total</b>	<b>145</b>	<b>133</b>	<b>134</b>	<b>134</b>	<b>132</b>	<b>130.5</b>	<b>129</b>	<b>133</b>	<b>131</b>	<b>138</b>	<b>131</b>	<b>133</b>	<b>132.5</b>	<b>132.6</b>

**EXHIBIT 3.**

1 **MINUTES OF MEETING**  
2 **BALLANTRAE**  
3 **COMMUNITY DEVELOPMENT DISTRICT**  
4

5 The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development  
6 District was held on Monday, February 5, 2018 at 6:30 p.m. at the Ballantrae Community Center, 17611  
7 Mentmore Boulevard, Land O' Lakes, Florida, 34638.

8 **FIRST ORDER OF BUSINESS – Roll Call**  
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10 Mr. Fleteau called the meeting to order.

11 Present and constituting a quorum were:

12		
13	James Fleteau	Board Supervisor, Chairman
14	Richard Levy	Board Supervisor, Vice Chairman (joined in progress)
15	Steve Bobick	Board Supervisor, Assistant Secretary
16	Tony Thomas	Board Supervisor, Assistant Secretary
17	Chris Milano	Board Supervisor, Assistant Secretary

18 Also present were:

19	Paul Cusmano	District Manager, DPFG
20	Brian Mahar	Account Manager, Yellowstone (joined in progress)
21	Tonja Stewart	District Engineer
22	Tony Smith	American Ecosystems
23	Bill Fletcher	Yellowstone

24 *The following is a summary of the discussions and actions taken at the February 5, 2018 Ballantrae CDD*  
25 *Meeting.*

26 **SECOND ORDER OF BUSINESS – Audience Comments and Questions on Agenda Items**

27 Resident wanted to express his interest in the shade structure replacement in the playground.

28 Discussion ensued.

29 **THIRD ORDER OF BUSINESS – Staff Reports**

30 **A. District Counsel**

31 There being none, next item followed.

32 **B. Landscaping**

33 Mr. Mahar presented the Landscaping Report as well as the item listed below:

34 **1. Yellowstone- Maintenance Report**

35 Mr. Mahar presented an erosion issue around Pond 13. Mr. Fleteau asked to have Pond 13 added  
36 to the list of ponds.

37 Mr. Mahar mentioned an erosion repair proposal for Pond 13 for \$1,056.75.

38 Discussion ensued.

39 **C. DPFG Field Report**

40 Mr. Cusmano presented the DPFG Field Report and asked for any comments or questions.

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**1. January Operations Report, Grade Sheet and Score Card**

Mr. Cusmano presented the January Operations Report and asked for any comments or questions.

**2. General Discussion**

A. Mr. Fleteau mentioned doing something about an open pipe in pond 12. Mr. Fleteau requested talking to District Counsel and asking Mr. Babbar to draft a letter as if it was coming from the HOA to the land owner saying “they can’t have this and that we would like to know what your plans are to remove it.”

B. Mr. Fleteau asked Mr. Smith about the 10 ponds he plans on planting around for \$7,800, the majority of these plantings being around Ponds 12 and 14.

C. Mr. Fleteau made it a point to resolve and identify the areas of erosion as soon as possible. Mr. Fleteau specifically mentioned ponds 8, 9, 12, 13 (in progress), 14, 26 and 36, that need to be worked on due to erosion issues.

D. Mr. Fleteau started a discussion on the Torpedo Grass Proposal and suggested approving to spray the Torpedo Grass for \$325 monthly for 8 months, totaling the cost to \$2,600. Mr. Fleteau stated the payment for the Torpedo Grass Proposal from **Line Item**

**54 - Lawn & Pond Repairs.**

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the Torpedo Grass Proposal for \$2,600, paid from **Line Item 54 - Lawn & Pond Repairs** for the Ballantrae Community Development District.

E. Mr. Fleteau requested putting off the Aerator Contractor for next Fiscal Year.  
Discussion ensued.

**D. District Manager**

**1. American EcoSystems January 2018 Report**

Mr. Smith presented the American EcoSystems January 2018 Report.

**2. AACG Dock Removal Proposal**

Mr. Cusmano presented the AACG Dock Removal Costs. Mr. Cusmano stated he would have Michelle from Cornerstone look at it and the footers to column for the play area.

**E. District Engineer**

Ms. Stewart presented the Engineer’s Report and spoke about the structure in Ayrshire. Ms. Stewart offered to put together a proposal for repairs to present to the Board.  
Discussion ensued.

**FOURTH ORDER OF BUSINESS – Administrative Matters**

**A. Approval of Minutes of January 8, 2018 Meeting**

Mr. Cusmano presented the Approval of Minutes of January 8, 2018 Meeting and asked for any comments, questions or corrections.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH Mr. Milano and Mr. Thomas voting AYE, AND Mr. Flateau voting NAY, the Board accepted the Minutes of January 8, 2018 Meeting for the Ballantrae Community Development District.

**B. Acceptance of December 2017 Financial Statements (Bank statements not received; Financial Statements to follow)**

**Tabled to next Meeting**

**FIFTH ORDER OF BUSINESS – Business Matters**

**A. Old Business**

Mr. Flateau opened the floor for any old business.

A Board member asked if the community is still scheduled for a pressure wash in March. Mr. Flateau asked how many bids there were and requested more bids.

**B. New Business**

Mr. Flateau opened the floor for any New Business matters.

**1. Voting Site Approval (November)**

Mr. Flateau presented Voting Site Approval (November) and asked for any comments or questions.

On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved letting Pasco County use the Clubhouse on August 27<sup>th</sup> and 28<sup>th</sup> for the Primary Election, November 5<sup>th</sup> and 6<sup>th</sup> for the General Election, and all fees will be waived for use of Clubhouse, for the Ballantrae Community Development District.

**SIXTH ORDER OF BUSINESS –Staff Reports**

**A. Maintenance Supervisor**

**1. Shade Repair Proposal**

**a. Florida Playground & Steel**

Mr. Cusmano gave an update on the Shade Repair Proposal.

Discussion ensued.

Mr. Milano asked if there was a warranty or coverage for the shade structure.

**2. Tennis Court Resurfacing Proposals**

Mr. Fletcher presented the Tennis Court Resurfacing Proposal.

**a. Florida Courts- \$11,600.00**

**This item was tabled to receive more bids.**

Mr. Fletcher also stated that Ms. Rodriguez asked to renew her three-month agreement for March, April and May for the Women's March Central Florida Pasco Group.

On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved to renew Ms. Rodriguez's Three-Month Agreement for March, April and May for the Ballantrae Community Development District.

### 3. Hog Damage

Mr. Fletcher gave an update on the Hog damage in the community.

### 4. Power Wash Front Entrance

The Power Washing discussion will be found in the Fifth Order of Business, under Old Business

*Bid tabled to next meeting*

### SEVENTH ORDER OF BUSINESS – Audience Comments on Other Items

There being none, next item followed.

### EIGHTH ORDER OF BUSINESS - Supervisor Comments and Requests

Mr. Cusmano requested a motion to be paid for the Audit Meeting on January 2<sup>nd</sup>.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved compensation for attending the Audit Meeting on January 2<sup>nd</sup>, for the Ballantrae Community Development District.

### NINTH ORDER OF BUSINESS – Adjournment

On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board adjourned the meeting for the Ballantrae Community Development District.

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Title: ☐ Secretary ☐ Assistant Secretary

Title: ☐ Vice Chairman ☐ Chairman

**EXHIBIT 4.**

# Ballantrae Community Development District

Financial Statements  
(Unaudited)

Period Ending  
January 31, 2018



**BALLANTRAE CDD**  
Financial Report Summary - General Fund

**a. FUND BALANCE:**

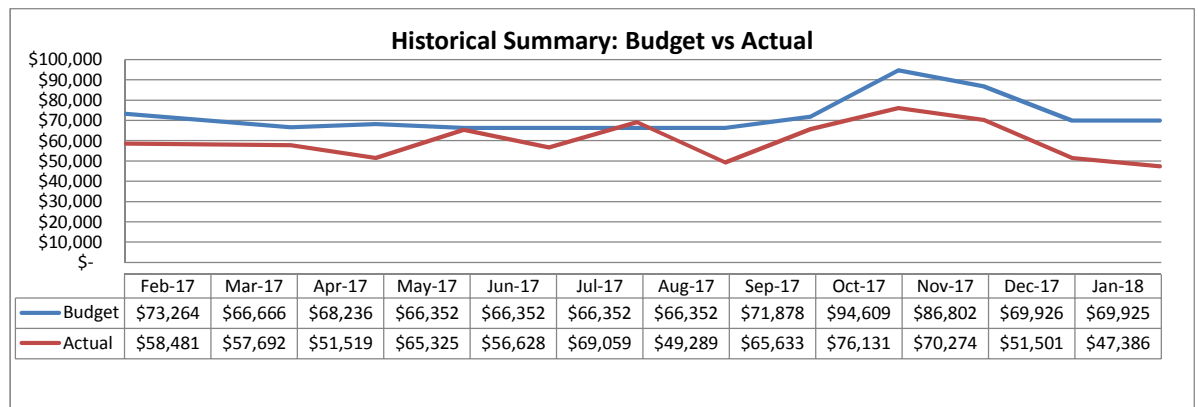
For The Period Ending	1/31/2017 Actual	1/31/2018 Actual	Variance
CASH OPER. ACCT	\$ 827,492	\$ 974,322 (a)	\$ 146,830
CASH DEBIT CARD	1,830	1,574	(256)
INVESTMENTS	189	189	-
LESS: ACCOUNTS PAYABLE	5,067	15,018	9,951
DUE TO OTHER FUNDS	12,165	6,925	
<b>NET CASH BALANCE</b>	<b>\$ 812,279</b>	<b>\$ 954,142</b>	<b>\$ 136,879</b>
UNRESERVED GF BALANCE (UN-ASSIGNED)	\$ 811,129	\$ 956,411	\$ 145,282
NONSPENDABLE PREPAID ITEM	\$ 1,150	\$ 1,150	\$ -
RESERVE GF BALANCE (ASSIGNED) - OPERATIONS		-	-
<b>TOTAL GENERAL FUND BALANCE</b>	<b>\$ 812,279</b>	<b>\$ 957,561</b>	<b>\$ 145,282</b>

**b. REVENUE AND EXPENDITURES (FY 2018 YTD):**

	ACTUAL YEAR-TO-DATE	BUDGET YEAR-TO-DATE	FAVORABLE (UNFAVORABLE) VARIANCE
TOTAL REVENUE (YTD) COLLECTED	\$ 981,016	\$ 973,427	\$ 7,589
EXPEND. (YTD) BEFORE OTHER SOURCES & USES	(245,292)	(321,262)	75,970
<b>NET OPERATING CHANGE</b>	<b>\$ 735,724</b>	<b>\$ 652,165</b>	<b>\$ 83,559</b>

**c. SIGNIFICANT FINANCIAL ACTIVITY:**

	ACTUAL YEAR-TO-DATE	BUDGET YEAR-TO-DATE	FAVORABLE (UNFAVORABLE) VARIANCE
<b>REVENUE:</b>			
ASSESSMENTS-ON-ROLL (NET)	\$ 978,235	\$ 973,427	\$ 4,808
<b>EXPENDITURES:</b>			
LEGAL-GENERAL	2,682	5,767	3,085
ENGINEERING	1,400	6,000	4,600
OTHER GENERAL ADMINISTRATIVE	27,765	37,318	9,553
INSURANCE (General, Property)	12,214	8,102	(4,112)
SECURITY	10,084	25,933	15,849
MAINTENANCE STAFF	29,463	36,681	7,218
UTILITIES	37,555	52,367	14,812
CLUBHOUSE OPERATIONS	33,268	27,131	(6,137)
LANDSCAPING, IRRIGATION & IMPROVE	78,184	94,111	15,927
OTHER FIELD OPERATIONS	12,677	27,853	15,176
<b>TOTAL EXPENDITURES</b>	<b>245,292</b>	<b>321,262</b>	<b>75,970</b>



(a) Transfers of \$41.9k (asset reserve) and \$175k (park development) occur in Feb '18

**Ballantrae CDD**  
**Balance Sheet**  
**January 31, 2018**

	<b>GENERAL FUND</b>	<b>RESERVE FUND</b>	<b>DS-2015 FUND</b>	<b>TOTAL</b>
<b><u>ASSETS:</u></b>				
CASH - OPERATING ACCTS	\$ 974,322	-	-	\$ 974,322
CASH - DEBIT CARD BU	1,574	-	-	1,574
INVESTMENTS:				
STATE BOARD OF ADMIN	189	-	-	189
ASSET RESERVE	-	355,095	-	355,095
EMERGENCY RESERVE	-	227,132	-	227,132
PARK DEVELOPMENT	-	610,755	-	610,755
BILL PAYMENT RESERVE	-	150,856	-	150,856
REVENUE-SERIES 2015	-	-	542,480	542,480
RESERVE-SERIES 2015	-	-	222,968	222,968
PREPAYMENT-SERIES 2015	-	-	19	19
ACCOUNTS RECEIVABLE	3,419	-	-	3,419
ASSESSMENTS RECEIVABLE -ON ROLL	46,425	-	25,340	71,765
DUE FROM OTHER FUNDS	-	-	6,925	6,925
DEPOSITS	1,150	-	-	1,150
PREPAID ITEMS	-	-	-	-
<b>TOTAL ASSETS</b>	<b>\$ 1,027,079</b>	<b>\$ 1,343,838</b>	<b>\$ 797,732</b>	<b>\$ 3,168,649</b>
<b><u>LIABILITIES:</u></b>				
ACCOUNTS PAYABLE	\$ 15,018	\$ -	\$ -	\$ 15,018
ACCRUED EXPENSE PAYABLE	-	-	-	-
SALES TAX PAYABLE	-	-	-	-
DUE TO OTHER FUNDS	6,925	-	-	6,925
DEFERRED REVENUE ON-ROLL	46,425	-	25,340	71,765
<b><u>FUND BALANCE:</u></b>				
NON SPENDABLE (Deposits & Prepaid)	1,150	-	-	1,150
ASSIGNED	-	1,343,838	772,392	2,116,230
UNASSIGNED	957,561	-	-	957,561
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 1,027,079</b>	<b>\$ 1,343,838</b>	<b>\$ 797,732</b>	<b>\$ 3,168,649</b>

**Ballantrae CDD**  
**General Fund**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**For The Period Beginning October 1, 2017 Ending January 31, 2018**

	<b>FY 2018 ADOPTED BUDGET</b>	<b>BUDGET YEAR-TO-DATE</b>	<b>ACTUAL YEAR-TO-DATE</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>1 REVENUE</b>				
2 LANDOWNER ASSESSMENTS	\$ 1,024,660	\$ 973,427	\$ 978,235	\$ 4,808
3 COUNTY EXCESS FUNDS	2,791	-	-	-
4 FUND BALANCE FORWARD	79,516	-	-	-
5 OTHER INCOME (Access Cards & Misc )	-	-	2,781	2,781
<b>6 TOTAL REVENUE</b>	<b>1,106,967</b>	<b>973,427</b>	<b>981,016</b>	<b>7,589</b>
<b>8 O&amp;M ADMINISTRATIVE EXPENDITURES:</b>				
<b>9 BOARD OF SUPERVISORS</b>				
10 SUPERVISOR STIPENDS	14,000	4,667	3,800	867
11 PAYROLL SERVICES	-	-	-	-
12 NEWSLETTER - BIMONTHLY PRINT & MAILING	10,000	3,333	3,219	114
13 WEBSITE SERVER & NAME	880	293	-	293
14 PUBLIC OFFICIALS LIABILITY INSURANCE	3,300	3,300	2,500	800
<b>15 MANAGEMENT SERVICES</b>				
16 ADMINISTRATIVE SERVICES	-	-	-	-
17 DISTRICT MANAGEMENT	53,200	17,733	17,733	0
18 FINANCIAL CONSULTING SERVICES	-	-	-	-
19 ACCOUNTING SERVICES	-	-	-	-
<b>20 ENGINEERING &amp; LEGAL SERVICES</b>				
21 DISTRICT ENGINEER	18,000	6,000	1,400	4,600
22 DISTRICT COUNSEL	17,300	5,767	2,682	3,085
<b>23 ADMINISTRATIVE: OTHER</b>				
24 ANNUAL FINANCIAL AUDIT	3,600	1,200	-	1,200
25 DISCLOSURE REPORT	1,000	333	-	333
26 TRUSTEES FEES	3,775	3,775	-	3,775
27 PROPERTY APPRAISER FEE	150	150	175	(25)
28 LEGAL ADVERTISING	750	250	84	166
29 ARBITRAGE REBATE CALCULATION	650	217	-	217
30 DUES: LICENSES AND FEES	1,200	400	240	160
31 ADMINISTRATIVE CONTINGENCY	5,000	1,667	14	1,653
<b>32 O&amp;M ADMINISTRATIVE SUBTOTAL:</b>	<b>132,805</b>	<b>49,085</b>	<b>31,847</b>	<b>17,238</b>
<b>34 INSURANCE</b>				
<b>35 INSURANCE</b>				
36 GENERAL LIABILITY	3,025	3,025	6,003	(2,978)
37 PROPERTY CASUALTY	5,077	5,077	6,211	(1,134)
<b>38 TOTAL INSURANCE</b>	<b>8,102</b>	<b>8,102</b>	<b>12,214</b>	<b>(4,112)</b>
<b>40 UTILITY SERVICES</b>				
41 ELECTRIC UTILITY SERVICES	21,000	7,000	5,360	1,640
42 ELECTRIC UTILITY - RECREATION FACILITIES	15,500	5,167	2,801	2,366
43 ELECTRIC STREET LIGHTING	103,500	34,500	25,875	8,625
44 UTILITY - WATER - CLUBHOUSE & POOLS	10,500	3,500	1,768	1,732
45 STORMWATER ASSESSMENT	2,200	2,200	1,751	449
<b>46 TOTAL UTILITY SERVICES</b>	<b>152,700</b>	<b>52,367</b>	<b>37,555</b>	<b>14,812</b>
<b>48 LAKES/PONDS &amp; LANDSCAPE</b>				
<b>49 LAKES/PONDS: CONTRACTS</b>				
50 AQUATIC CONTRACT	22,800	7,600	7,600	-
<b>51 LAKES/PONDS: OTHER</b>				
52 FOUNTAIN REPAIRS & MAINTENANCE	1,500	500	5,077	(4,577)
53 MITIGATION AREAS: MONITOR & MAINTAIN	1,500	500	-	500
54 LAKE/POND REPAIRS	10,000	3,333	-	3,333
55 INSTALL REPLACE AQUATIC PLANTS	5,000	1,667	-	1,667
<b>56 LANDSCAPING: CONTRACTS</b>				
57 LANDSCAPE MAINTENANCE CONTRACT	144,240	48,080	36,058	12,022
58 LANDSCAPE OVERSIGHT/MGMT	-	-	-	-
<b>59 LANDSCAPING: OTHER</b>				
60 IRRIGATION REPAIRS AND MAINTENANCE	12,000	4,000	6,733	(2,733)
61 REPLACE PLANTS, MULCH & TREES	77,712	25,904	26,824	(920)
62 SOD & SEED REPLACEMENT	10,000	3,333	-	3,333

**Ballantrae CDD**  
**General Fund**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**For The Period Beginning October 1, 2017 Ending January 31, 2018**

	FY 2018 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
63 LANDSCAPE ENHANCEMENT	10,000	3,333	5,924	(2,591)
64 EXTRA MOWINGS DURING RAINY SEASON	5,000	1,667	-	1,667
65 RUST PREVENTION FOR IRRIGATION SYSTEM	10,380	3,460	2,595	865
66 FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	13,000	4,333	50	4,283
67 <b>LAKES/PONDS &amp; LANDSCAPE TOTAL</b>	<b>323,132</b>	<b>107,711</b>	<b>90,861</b>	<b>16,850</b>
68				
69 <b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>				
70 <b>STREETS &amp; SIDEWALKS</b>				
71 ENTRY & WALLS MAINTENANCE	2,000	2,000	-	2,000
72 STREET/DECORATIVE LIGHT MAINTENACE	1,000	333	-	333
73 SIDEWALK REPAIR & MAINTENANCE	1,500	500	-	500
74 <b>MAINTENANCE STAFF</b>				
75 EMPLOYEE - SALARIES	79,480	26,493	23,479	3,014
76 EMPLOYEE - P/R TAXES	6,083	2,028	2,069	(41)
77 EMPLOYEE - WORKERS COMP	3,960	3,960	-	3,960
78 PAYROLL FEES	1,900	633	560	73
79 EMPLOYEE- HEALTH & PHONE STIPENDS	9,600	3,200	3,200	-
80 MILEAGE	1,100	367	155	212
81 <b>MAINTENANCE &amp; OPERATIONS SUBTOTAL</b>	<b>106,623</b>	<b>39,514</b>	<b>29,463</b>	<b>10,051</b>
82				
83 <b>CLUBHOUSE &amp; MISCELLANEOUS</b>				
84 <b>CLUBHOUSE &amp; MISCELLANEOUS</b>				
85 PARK/FIELD REPAIRS	2,000	667	-	667
86 CLUBHOUSE FACILITY MAINTENANCE	9,000	3,000	134	2,866
87 CLUBHOUSE TELEPHONE/INTERNET/FAX	4,200	1,400	1,460	(60)
88 MISCELLANEOUS SUPPLIES (Inclusive of Debit Card)	3,500	1,167	983	184
89 POOL/FOUNTAIN/SPLASH PAD MAINTENANCE	7,200	2,400	2,825	(425)
90 POOL PERMITS	750	250	-	250
91 SEASONAL LIGHTING	10,000	9,578	19,078	(9,500)
92 PEST CONTROL	520	173	120	53
93 CLUBHOUSE MISCELLANEOUS	17,500	8,496	8,668	(172)
94 <b>SAFETY &amp; SECURITY</b>				
95 PART-TIME LAW ENFORCEMENT DETAILS	50,000	16,667	9,240	7,427
96 SALARY FOR SUMMER MONITOR AT BOTH POOLS	23,500	7,833	-	7,833
97 EMPLOYEE PAYROLL TAXES	2,000	667	-	667
98 EMPLOYEE WORKER'S COMP	1,300	433	-	433
99 VIDEO SURVEILLANCE	-	-	175	(175)
100 SECURITY - OTHER (GATE SERVICE)	1,000	333	669	(336)
101 <b>CLUBHOUSE/SAFETY &amp; SECURITY</b>	<b>132,470</b>	<b>53,064</b>	<b>43,352</b>	<b>9,712</b>
102				
103 <b>O&amp;M CONTINGENCY &amp; CAPITAL PROJECTS</b>				
104 O&M CONTINGENCY	34,257	11,419	-	11,419
105 <b>TOTAL O&amp;M CONTINGENCY &amp; CAPITAL PROJECTS</b>	<b>34,257</b>	<b>11,419</b>	<b>-</b>	<b>11,419</b>
106				
107 <b>TOTAL EXPENDITURES</b>	<b>890,089</b>	<b>321,262</b>	<b>245,292</b>	<b>75,970</b>
108				
109 <b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>216,878</b>	<b>652,165</b>	<b>735,724</b>	<b>83,559</b>
110				
111 <b>OTHER FINANCING SOURCES AND (USES)</b>				
112 <b>RESERVES TRANSFERS OUT-OTHER FINANCING USES</b>	-	-	-	-
113 EMERGENCY RESERVE				
114 ASSET RESERVE	41,878	-	-	-
115 BILL PAYMENT RESERVE				
116 PARK DEVELOPMENT RESERVE	175,000	-	-	-
117 <b>TOTAL OTHER FINANCING SOURCES &amp; USES</b>	<b>216,878</b>	<b>-</b>	<b>-</b>	<b>-</b>
118				
119 <b>O&amp;M TOTAL EXPENDITURES</b>	<b>1,106,967</b>	<b>321,262</b>	<b>245,292</b>	<b>-</b>

**Ballantrae CDD**  
**Reserve Fund**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**For The Period Beginning October 1, 2017 Ending January 31, 2018**

	<b>FY 2018 ADOPTED BUDGET</b>	<b>BUDGET YEAR-TO-DATE</b>	<b>ACTUAL YEAR-TO-DATE</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUE</b>				
<b>INTEREST REVENUE</b>				
MMK - PARK DEVELOPMENT (interest)	\$ -	-	\$ 720	\$ 720
MMK - ASSET RESERVE (interest)	-	-	418	418
MMK - EMERGENCY RESERVE (interest)	-	-	268	268
MMK - BILL PAYMENT RESERVE (interest)	-	-	178	178
INTEREST EARNINGS	-	-	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>1,584</b>	<b>1,584</b>
<b>RESERVES</b>				
BANK FEES	-	-	-	-
ASSET RESERVE	-	-	-	-
<b>TOTAL RESERVES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>1,584</b>	<b>1,584</b>
<b>OTHER FINANCING SOURCES</b>				
<b>RESERVES &amp; CONTINGENCY TRANSFERS IN</b>				
PROJECTS (CONTINGENCY)	-	-	-	-
EMERGENCY RESERVE	-	-	-	-
ASSET RESERVE	41,878	-	-	-
BILL PAYMENT RESERVE	-	-	-	-
PARK DEVELOPMENT RESERVE	175,000	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>216,878</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>216,878</b>	<b>-</b>	<b>1,584</b>	<b>1,584</b>
<b>FUND BALANCE - BEGINNING</b>	<b>-</b>	<b>-</b>	<b>1,342,254</b>	<b>1,342,254</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 216,878</b>	<b>\$ -</b>	<b>\$ 1,343,838</b>	<b>\$ 1,343,838</b>

**Ballantrae CDD**  
**Debt Service Fund - Series 2015**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**For The Period Beginning October 1, 2017 Ending January 31, 2018**

	<b>FY 2018 ADOPTED BUDGET</b>	<b>BUDGET YEAR-TO-DATE</b>	<b>ACTUAL YEAR-TO-DATE</b>	<b>VARIANCE FAVORABLE (UNFAVORABLE)</b>
<b>REVENUE</b>				
ASSESSMENT - ON-ROLL	\$ 557,776	55,778	\$ 532,436	\$ 476,658
ASSESSMENT DISCOUNTS	-		-	-
INTEREST EARNINGS	-		959	959
<b>TOTAL REVENUE</b>	<b>557,776</b>	<b>55,778</b>	<b>533,395</b>	<b>477,617</b>
<b>EXPENDITURES</b>				
INTEREST	262,736	131,368	131,368	-
PRINCIPAL	295,040	-	-	-
PRINCIPAL PREPAYMENT	-	-	-	-
<b>TOTAL CONTINGENCY</b>	<b>557,776</b>	<b>131,368</b>	<b>131,368</b>	<b>-</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>(75,590)</b>	<b>402,027</b>	<b>477,617</b>
<b>OTHER FINANCING SOURCES</b>				
TRANSFER-IN	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>-</b>	<b>(75,590)</b>	<b>402,027</b>	<b>477,617</b>
<b>FUND BALANCE - BEGINNING</b>	<b>-</b>	<b>-</b>	<b>370,365</b>	<b>370,365</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ -</b>	<b>\$ (75,590)</b>	<b>\$ 772,392</b>	<b>\$ 847,982</b>

**Ballantrae CDD**  
**Bank Reconciliation**  
**January 31, 2018**

	<u>BU Acct</u>	<u>HB Acct</u>	<u>Consolidated Oper accts</u>
Balance Per Bank Statement	\$ 2,966.13	\$ 973,361.89	\$ 976,328.02
Less: Outstanding Checks	-	(2,005.62)	(2,005.62)
<b><i>Adjusted Bank Balance</i></b>	<b><u><u>\$ 2,966.13</u></u></b>	<b><u><u>\$ 971,356.27</u></u></b>	<b><u><u>\$ 974,322.40</u></u></b>
Beginning Cash Balance Per Books	\$ 3,026.13	\$ 1,527,749.47	\$ 1,530,775.60
Deposits / Transfer	-	19,703.65	19,703.65
Transfer From BU account to HB	-	-	-
Cash Disbursements	(60.00)	(576,096.85)	(576,156.85)
<b><i>Balance Per Books</i></b>	<b><u><u>\$ 2,966.13</u></u></b>	<b><u><u>\$ 971,356.27</u></u></b>	<b><u><u>\$ 974,322.40</u></u></b>

# BALLANTRAE CDD

## Check Register FY2018

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
09/30/2017		<b>EOM Balance Hancock Bank</b>		<b>2,919.00</b>	<b>66,688.48</b>	<b>230,321.34</b>
10/01/2017	1425	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		4,433.00	225,888.34
10/02/2017	1426	American Ecosystems, Inc.	Lake & Pond Maint - October		1,900.00	223,988.34
10/02/2017	1427	Egis Insurance Risk Advisors	Insurance		14,714.00	209,274.34
10/02/2017	1428	Poolsure	Pool Maint - October		481.50	208,792.84
10/09/2017	1429	Duke Energy	Electricity		10,550.67	198,242.17
10/09/2017	1430	Florida Fire Service, Inc.	Fire Extinguisher Maint/Repairs		155.50	198,086.67
10/09/2017	1431	Straley Robin Vericker	Legal Svcs thru 9/15/17		125.00	197,961.67
10/09/2017	1432	Suncoast Rust Control, Inc	Rust Prevention - September		865.00	197,096.67
10/09/2017	1433	Vertex Water Features	Service Call - Fountain		80.00	197,016.67
10/09/2017	1434	William Fletcher	Fuel for Equipment (petty cash reimbursement)		17.36	196,999.31
10/09/2017	1435	Tropicare Termite and Pest Control	Pest Control		40.00	196,959.31
10/13/2017	ACH10132017	Paychex	P/R Fees		54.25	196,905.06
10/13/2017	2000258DD	Gary L. Kubler	9/25-10/8 - P/R		1,228.62	195,676.44
10/13/2017	ACH10132017	Paychex	9/25-10/8 - P/R		999.35	194,677.09
10/13/2017	2000257DD	William Fletcher	9/25-10/8 - P/R		1,594.07	193,083.02
10/17/2017	1436	Darren Petrovich	10/1,2,6 - Patrol		640.00	192,443.02
10/17/2017	1437	Dennis Hobbs	Admin Fee		200.00	192,243.02
10/17/2017	1438	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing Fee FY 2018		175.00	192,068.02
10/17/2017	1439	TCASS	9/28, 29 - Patrol		480.00	191,588.02
10/20/2017	1441	Bright House Networks	10/12-11/11 - Cable/Internet/Phone		335.90	191,252.12
10/20/2017	1442	Pasco County Utilities Services Branch	Water		474.81	190,777.31
10/20/2017	1443	Yellowstone Landscape Professionals	Landscape Maint. - Oct / Storm clean up		17,644.25	173,133.06
10/20/2017	1444	Florida Dept of Revenue	3rd Qtr Sales Tax 17		204.33	172,928.73
10/27/2017	1445	Express Press	News Letter - Nov/Dec		1,117.35	171,811.38
10/27/2017	1446	Florida Playstructures & Water Features	Splash Pad Repair		75.00	171,736.38
10/27/2017	1447	Stantec Consulting Services, Inc.	Engineering Svcs thru 10/13/17		1,207.25	170,529.13
10/27/2017	1448	Straley Robin Vericker	Legal Svcs thru 10/15/17		510.75	170,018.38
10/27/2017	1449	Yellowstone Landscape Professionals	Plants & Mulch		10,435.00	159,583.38
10/27/2017	ACH10272017	Paychex	P/R Fees		47.80	159,535.58
10/27/2017	2000265DD	Cecilio A. Thomas Jr.	BOS Mtg - 10/2/17		200.00	159,335.58
10/27/2017	2000264	Christopher Milano	BOS Mtg - 10/2/17		200.00	159,135.58
10/27/2017	2000262DD	Gary L. Kubler	10/9-10/22 - P/R		907.90	158,227.68
10/27/2017	2000260DD	James Plateau	BOS Mtg - 10/2/17		200.00	158,027.68
10/27/2017	ACH10272017	Paychex	10/9-10/22 - P/R		765.15	157,262.53
10/27/2017	2000263	Richard Levy	BOS Mtg - 10/2/17		200.00	157,062.53
10/27/2017	2000259DD	Stephen Bobick	BOS Mtg - 10/2/17		200.00	156,862.53
10/27/2017	2000261DD	William Fletcher	10/9-10/22 - P/R		1,188.72	155,673.81
10/30/2017	1450	The Pool Doctor	Pool Motor Repair & Wash Grids		3,611.30	152,062.51
10/30/2017	1451	Welch Tennis Courts, Inc.	Tennis Courts Maint		1,696.00	150,366.51
10/31/2017		<b>EOM Balance Hancock Bank</b>		<b>0.00</b>	<b>79,954.83</b>	<b>150,366.51</b>
11/01/2017	1452	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - November		4,433.00	145,933.51
11/08/2017		Deposit	Rentals/Misc	427.00		146,360.51
11/08/2017		Deposit	Rentals/Misc	2,895.00		149,255.51
11/08/2017		Pasco County Tax Collector	Tax Collection - Excess Fees FY 2017	2,812.00		152,067.51
11/10/2017	1453	Illuminations Holiday Lighting	Holiday Lighting (50% Dep)		9,500.00	142,567.51
11/10/2017	ACH11102017	Paychex	P/R Fees		46.03	142,521.48
11/10/2017	2000271	Christopher Milano	BOS Mtg - 11/7/17		200.00	142,321.48
11/10/2017	2000369DD	Gary L. Kubler	10/23-11/5/17 - P/R		1,304.73	141,016.75
11/10/2017	2000267DD	James Plateau	BOS Mtg - 11/7/17		200.00	140,816.75
11/10/2017	ACH11102017	Paychex	10/23-11/5/17 - P/R		1,049.93	139,766.82
11/10/2017	2000270	Richard Levy	BOS Mtg - 11/7/17		200.00	139,566.82
11/10/2017	2000266DD	Stephen Bobick	BOS Mtg - 11/7/17		200.00	139,366.82
11/10/2017	2000268DD	William Fletcher	10/23-11/5/17 - P/R		1,653.82	137,713.00
11/10/2017	1454	American Ecosystems, Inc.	Lake & Pond Maint - November		1,900.00	135,813.00
11/10/2017	1455	Angela Clifton Photography	Photography		900.00	134,913.00
11/10/2017	1456	Bright House Networks	11/12-12/11 - Internet/Phone		335.90	134,577.10
11/10/2017	1457	Duke Energy	Electricity		10,746.63	123,830.47
11/10/2017	1458	Florida Courts, Inc.	Resurface Court (50%)		3,400.00	120,430.47
11/10/2017	1459	Himes Electrical Services, Inc	Repair GFI		134.00	120,296.47
11/10/2017	1460	Poolsure	Pool Maint - November		481.50	119,814.97
11/10/2017	1461	Suncoast Rust Control, Inc	Rust Prevention - October		865.00	118,949.97
11/10/2017	1462	Tropicare Termite and Pest Control	Pest Control - October		40.00	118,909.97
11/10/2017	1463	Yellowstone Landscape Professionals	Landscape Maint - Nov / Prune & Lift Trees		17,733.54	101,176.43
11/13/2017	1464	Darren Petrovich	Patrol - 10/11,15,20 2017		640.00	100,536.43
11/13/2017	1465	Dennis Hobbs	Security Admin Fee - October		520.00	100,016.43
11/13/2017	1466	TCASS	Patrol - 10/7,8,10,14,16,21,22,24,26,29 2017		2,240.00	97,776.43
11/13/2017	1467	William Fletcher	Petty Cash Reimbursement		44.45	97,731.98
11/14/2017		Pasco County Tax Collector	6/1-11/1 - Tax Collections - Installments	3,857.16		101,589.14
11/17/2017	1468	Pasco County Utilities Services Branch	Water		374.53	101,214.61
11/22/2017		Pasco County Tax Collector	6/1-6/30/17 - Interest Tax Collections	17.26		101,231.87
11/22/2017	1469	Florida Courts, Inc.	Resurface Courts (final)		3,400.00	97,831.87
11/22/2017	1470	Ibukun Woodson	Rental Refund		50.00	97,781.87
11/24/2017		Pasco County Tax Collector	11/1-11/12/17 - Tax Collections	74,556.49		172,338.36
11/24/2017	ACH11242017	Paychex	P/R Fee		104.25	172,234.11
11/24/2017	2000273DD	Gary L. Kubler	11/6-11/19/17 - P/R		933.26	171,300.85
11/24/2017	ACH11242017	Paychex	11/6-11/19/17 - P/R		811.89	170,488.96
11/24/2017	2000272DD	William Fletcher	11/6-11/19/17 - P/R		1,282.69	169,206.27



# BALLANTRAE CDD

## Check Register FY2018

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
11/28/2017	1471	Mike Fasano, Pasco County Tax Collector	Tax - Stormwater		1,751.04	167,455.23
11/28/2017	1472	Securiteam	Service Call - Cameras		175.00	167,280.23
11/30/2017		<b>EOM Balance Hancock Bank</b>		<b>84,564.91</b>	<b>67,651.19</b>	<b>167,280.23</b>
12/01/2017	1473	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - December		4,433.00	162,847.23
12/08/2017		Pasco County Tax Collectors	11/13-11/20/17 - Tax Collections	248,222.51		411,069.74
12/08/2017	1474	American Ecosystems, Inc.	Lake & Pond Maint - November		1,900.00	409,169.74
12/08/2017	1475	Pasco County Utilities Services Branch	Water		633.33	408,536.41
12/08/2017	1476	Poolsure	Pool Maint - December		515.21	408,021.20
12/08/2017	1477	Securiteam	Service Call - Cameras		300.00	407,721.20
12/08/2017	1478	Straley Robin Vericker	Legal Svcs thru 11/15/17		1,601.20	406,120.00
12/08/2017	1479	Yellowstone Landscape Professionals	Landscape Maint - December		12,019.25	394,100.75
12/08/2017	1480	Dennis Hobbs	Admin Fee - November		200.00	393,900.75
12/08/2017	1481	Suncoast Rust Control, Inc	Rust Prevention - November		865.00	393,035.75
12/08/2017	1482	TCASS	11/5,11,12,25,26/17 - Patrol		1,400.00	391,635.75
12/08/2017	ACH12082017	Paychex	P/R Fees		44.25	391,591.50
12/08/2017	2000275DD	Gary L. Kubler	11/20-12/3 - P/R		1,253.99	390,337.51
12/08/2017	ACH12082017	Paychex	11/20-12/3 - P/R		1,014.90	389,322.61
12/08/2017	2000274DD	William Fletcher	11/20-12/3 - P/R		1,650.24	387,672.37
12/11/2017	1483	Vertex Water Features	Fountain Repairs & Maint.		5,076.73	382,595.64
12/11/2017	1484	Duke Energy	Electricity		11,260.71	371,334.93
12/12/2017		Pasco County Tax Collectors	11/21-11/27/17 - Tax Collections	157,798.83		529,133.76
12/18/2017		Pasco County Tax Collectors	11/28-12/3 - Tax Collections	925,361.19		1,454,494.95
12/19/2017	ACH12192017	Paychex	P/R Fee		47.80	1,454,447.15
12/19/2017	2000282DD	Cecilio A. Thomas Jr.	BOS Mtg - 12/4/17		200.00	1,454,247.15
12/19/2017	200280DD	Christopher Milano	BOS Mtg - 12/4/17		200.00	1,454,047.15
12/19/2017	2000279DD	Gary L. Kubler	12/4-12/17 - P/R		1,242.67	1,452,804.48
12/19/2017	2000277DD	James Plateau	BOS Mtg - 12/4/17		200.00	1,452,604.48
12/19/2017	ACH12192017	Paychex	12/4-12/17 - P/R		1,175.49	1,451,428.99
12/19/2017	200281	Richard Levy	BOS Mtg - 12/4/17		200.00	1,451,228.99
12/19/2017	2000276DD	Stephen Bobick	BOS Mtg - 12/4/17		200.00	1,451,028.99
12/19/2017	2000278DD	William Fletcher	12/4-12/17 - P/R		1,901.48	1,449,127.51
12/27/2017	1485	American Park and Recreation	Swing seat, clevis		172.00	1,448,955.51
12/27/2017	1486	Bright House Networks	12/12-1/11 - Internet/Phone		335.90	1,448,619.61
12/27/2017	1487	Express Press	Newsletter		1,201.66	1,447,417.95
12/27/2017	1488	Stantec Consulting Services, Inc.	Engineering Svcs thru 12/8/17		192.50	1,447,225.45
12/27/2017	1489	Tropicare Termite and Pest Control	Pest Control - November		40.00	1,447,185.45
12/27/2017	1490	William Fletcher	Supplies		13.61	1,447,171.84
12/27/2017	1491	Yellowstone Landscape Professionals	Irrigation Repairs		387.50	1,446,784.34
12/28/2017	1492	Straley Robin Vericker	Legal Svcs thru 12/15/17		245.00	1,446,539.34
12/29/2017		Pasco County Tax Collectors	12/4-12/17/17 Tax Collections	81,210.13		1,527,749.47
12/31/2017		<b>EOM Balance Hancock Bank</b>		<b>1,412,592.66</b>	<b>52,123.42</b>	<b>1,527,749.47</b>
01/01/2018	1493	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - January		4,433.00	1,523,316.47
01/01/2018	1494	Ballantrae CDD C/O US Bank	Tax Collection Distribution c/o US Bank		526,501.64	996,814.83
01/04/2018		Paychex	Deposit	55.50		996,870.33
01/05/2018	ACH01052018	Paychex	P/R Fee		74.25	996,796.08
01/05/2018	2000284DD	Gary L. Kubler	12/18-12/31 - P/R		1,253.99	995,542.09
01/05/2018	ACH01052018	Paychex	12/18-12/31 - P/R		1,034.27	994,507.82
01/05/2018	2000283DD	William Fletcher	12/18-12/31 - P/R		1,592.23	992,915.59
01/10/2018	1495	American Ecosystems, Inc.	Lake & Pond Maint - January		1,900.00	991,015.59
01/10/2018	1496	Dennis Hobbs	Admin Fee - December		320.00	990,695.59
01/10/2018	1497	Poolsure	Pool Maint - January		515.21	990,180.38
01/10/2018	1498	Suncoast Rust Control, Inc	Rust Prevention - December		865.00	989,315.38
01/10/2018	1499	TCASS	12/2,3,16,17,23,24,30 - Patrol		1,400.00	987,915.38
01/10/2018	1500	Yellowstone Landscape Professionals	Landscape Maint.		16,389.00	971,526.38
01/12/2018		Pasco County Tax Collector	12/18-12/31/17 - Tax Collections	19,648.15		991,174.53
01/16/2018	1501	Duke Energy	Electricity		3,091.12	988,083.41
01/17/2018	1502	Pasco County Utilities Services Branch	Water		359.78	987,723.63
01/17/2018	1503	Illuminations Holiday Lighting	Holiday Lighting - Final		9,500.00	978,223.63
01/19/2018	1508	Florida Dept of Revenue	4th Qtr. 2017		199.15	978,024.48
01/19/2018	ACH01192018	Paychex	P/R Fee		197.05	977,827.43
01/19/2018	2000291DD	Cecilio A. Thomas Jr.	BOS Mtg - 1/9/18		200.00	977,627.43
01/19/2018	2000290	Christopher Milano	BOS Mtg - 1/9/18		200.00	977,427.43
01/19/2018	2000288DD	Gary L. Kubler	1/1-1/14/18 - P/R		956.34	976,471.09
01/19/2018	2000286DD	James Plateau	BOS Mtg - 1/9/18		200.00	976,271.09
01/19/2018	ACH01192018	Paychex	1/1-1/14/18 - P/R		785.46	975,485.63
01/19/2018	2000289	Richard Levy	BOS Mtg - 1/9/18		200.00	975,285.63
01/19/2018	2000285DD	Stephen Bobick	BOS Mtg - 1/9/18		200.00	975,085.63
01/19/2018	2000287DD	William Fletcher	1/1-1/14/18 - P/R		1,321.20	973,764.43
01/22/2018	1504	Yellowstone Landscape Professionals	Irrigation Repairs		1,001.69	972,762.74
01/30/2018	1505	Dennis Hobbs	Admin Fee - January		200.00	972,562.74
01/30/2018	1506	TCASS	1/13,14,20,21,28, - Patrol		1,000.00	971,562.74
01/30/2018	1507	Duke Energy	11/28-12/28 - 3542 Ballantrae Blvd Pump		206.47	971,356.27
01/31/2018		<b>EOM Balance Hancock Bank</b>		<b>19,703.65</b>	<b>576,096.85</b>	<b>971,356.27</b>

**BALLANTRAE CDD - STATEMENT 1**  
**FY 2018 ADOPTED BUDGET**  
**GENERAL FUND (O&M)**

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 - 5 MO. 10/01-02/28/2017	FY 2018 ADOPTED	VARIANCE 2017-2018
<b>O&amp;M REVENUES:</b>							
LANDOWNER ASSESSMENTS	\$ 914,879	\$ 912,049	\$ 1,031,399	\$ 1,024,660	\$ 982,649	\$ 1,024,660	\$ -
EXCESS FEES CARRYFORWARD PREVIOUS YEARS	-	-	2,791	-	-	2,791	2,791
CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	-	-	-	-	-	79,516	79,516
OTHER INCOME	7,912	7,411	9,272	-	4,935	-	-
<b>O&amp;M TOTAL REVENUES:</b>	<b>922,791</b>	<b>919,460</b>	<b>1,043,462</b>	<b>1,024,660</b>	<b>987,584</b>	<b>1,106,967</b>	<b>82,307</b>
<b>O&amp;M ADMINISTRATIVE EXPENDITURES:</b>							
<b>BOARD OF SUPERVISORS</b>							
SUPERVISOR STIPENDS	10,675	11,600	15,000	14,000	4,800	14,000	-
PAYROLL SERVICES	-	-	-	-	-	-	-
NEWSLETTER - BIMONTHLY PRINT & MAILING	965	1,291	1,612	2,000	650	10,000	8,000
WEBSITE SERVER & NAME	-	-	168	160	206	880	720
PUBLIC OFFICIALS LIABILITY INSURANCE	5,369	2,500	2,658	2,925	2,500	3,300	375
<b>MANAGEMENT SERVICES</b>							
ADMINISTRATIVE SERVICES	5,000	5,000	2,938	-	-	-	-
DISTRICT MANAGEMENT	30,000	30,000	34,908	38,200	15,916	53,200	15,000
FINANCIAL CONSULTING SERVICES	5,000	5,000	10,121	-	-	-	-
ACCOUNTING SERVICES	15,000	15,000	5,439	-	-	-	-
<b>ENGINEERING &amp; LEGAL SERVICES</b>							
DISTRICT ENGINEER	29,985	11,637	15,949	17,000	8,098	18,000	1,000
DISTRICT COUNSEL	16,220	15,745	37,433	17,300	6,388	17,300	-
<b>ADMINISTRATIVE: OTHER</b>							
ANNUAL FINANCIAL AUDIT	3,200	3,400	3,600	8,000	-	3,600	(4,400)
DISCLOSURE REPORT	1,100	1,000	-	1,000	-	1,000	-
TRUSTEES FEES	3,771	2,200	3,771	3,775	-	3,775	-
PROPERTY APPRAISER FEE	150	150	150	150	-	150	-
LEGAL ADVERTISING	1,133	953	2,033	750	274	750	-
ARBITRAGE REBATE CALCULATION	650	650	650	650	-	650	-
DUES, LISCENSES AND FEES	1,088	1,057	225	1,200	397	1,200	-
ADMINISTRATIVE CONTINGENCY	-	-	685	20,000	-	5,000	(15,000)
<b>O&amp;M ADMINISTRATIVE TOTAL:</b>	<b>129,306</b>	<b>107,183</b>	<b>137,340</b>	<b>127,110</b>	<b>39,229</b>	<b>132,805</b>	<b>5,695</b>
<b>INSURANCE</b>							
INSURANCE					-		
GERNERAL LIABILITY	6,856	5,724	5,000	5,500	10,449	3,025	(2,475)
PROPERTY CASUALTY	4,188	5,354	3,519	3,871	-	5,077	1,206
<b>INSURANCE TOTAL</b>	<b>11,044</b>	<b>11,078</b>	<b>8,519</b>	<b>9,371</b>	<b>10,449</b>	<b>8,102</b>	<b>(1,269)</b>
<b>UTILITY SERVICES</b>							
ELECTRIC UTILITY SERVICES	20,920	20,221	20,651	20,500	6,684	21,000	500
ELECTRIC UTILITY - RECREATION FACILITIES	14,543	14,591	12,302	16,000	3,775	15,500	(500)
ELECTRIC STREET LIGHTING	102,180	102,449	100,576	103,500	34,431	103,500	-
UTILITY - WATER - CLUBHOUSE & POOLS	7,484	8,610	13,527	9,500	5,031	10,500	1,000
STORMWATER ASSESSMENT	911	866	1,105	1,105	1,129	2,200	1,095
<b>UTILITY SERVICES SUBTOTAL</b>	<b>146,038</b>	<b>146,737</b>	<b>148,161</b>	<b>150,605</b>	<b>51,050</b>	<b>152,700</b>	<b>2,095</b>
<b>LAKES/PONDS &amp; LANDSCAPE</b>							
<b>LAKES/PONDS: CONTRACTS</b>							
AQUATIC CONTRACT	22,800	22,800	22,800	22,800	9,500	22,800	-
<b>LAKES/PONDS: OTHER</b>							
FOUNTAIN REPAIRS & MAINTNANCE	-	7,591	905	1,500	-	1,500	-
MITIGATION AREAS: MONITOR & MAINTAIN	1,570	-	-	1,500	-	1,500	-
LAKE/POND REPAIRS	8,850	2,400	15,150	5,000	-	10,000	5,000
INSTALL/REPLACE AQUATIC PLANTS	-	-	4,750	5,000	-	5,000	-
<b>LANDSCAPING: CONTRACTS</b>							
LANDSCAPE MAINTENANCE CONTRACT	247,385	174,507	154,246	144,231	48,077	144,240	9
LANDSCAPE OVERSIGHT/MANAGEMENT	6,000	6,000	-	-	-	-	-
<b>LANDSCAPING: OTHER</b>							
IRRIGATION REPAIRS AND MAINTENANCE	9,313	12,897	9,493	5,000	4,084	12,000	7,000
REPLACE PLANTS, MULCH & TREES	15,395	25,946	24,567	51,212	16,754	77,712	26,500
SOD & SEED REPLACEMENT	-	400	1,259	10,000	-	10,000	-
LANDSCAPE ENHANCEMENT	-	-	12,305	28,660	-	10,000	(18,660)
EXTRA MOWINGS DURING RAINY SEASON	-	-	-	5,000	-	5,000	-
RUST PREVENTION FOR IRRIGATION SYSTEM	9,600	10,400	10,185	10,380	3,460	10,380	-
FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	-	-	2,441	-	4,799	13,000	13,000
<b>LAKES/PONDS &amp; LANDSCAPE TOTAL</b>	<b>320,913</b>	<b>262,941</b>	<b>258,101</b>	<b>290,283</b>	<b>86,674</b>	<b>323,132</b>	<b>32,849</b>
<b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>							
<b>STREETS &amp; SIDEWALKS</b>							
ENTRY & WALLS MAINTENANCE	-	350	-	2,000	1,625	2,000	-
STREET/DECORATIVE LIGHT MAINTENACE	-	-	-	1,000	-	1,000	-
SIDEWALK REPAIR & MAINTENANCE	2,600	-	-	1,500	-	1,500	-
<b>MAINTENANCE STAFF</b>							
EMPLOYEE - SALARIES	55,555	70,289	73,503	76,000	29,654	79,480.00	3,480
EMPLOYEE - P/R TAXES	4,437	5,938	8,698	5,814	2,484	6,083	269
EMPLOYEE - WORKERS COMP	3,612	3,243	3,300	3,960	3,537	3,960	-
PAYROLL PROCESSING FEES	-	-	820	1,365	769	1,900.00	535
EMPLOYEE- HEALTH & PHONE STIPENDS	4,800	10,000	7,200	9,600	1,600	9,600	-
MILEAGE	1,267	847	580	1,100	107	1,100	-
<b>STREETS, SIDEWALKS, MAINTENANCE &amp; OPERATIONS</b>	<b>72,271</b>	<b>90,667</b>	<b>94,101</b>	<b>102,339</b>	<b>39,776</b>	<b>106,623</b>	<b>4,284</b>

**BALLANTRAE CDD - STATEMENT 1**  
**FY 2018 ADOPTED BUDGET**  
**GENERAL FUND (O&M)**

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 - 5 MO. 10/01-02/28/2017	FY 2018 ADOPTED	VARIANCE 2017-2018
83 CLUBHOUSE & SAFETY & SECURITY							
84 CLUBHOUSE & MISCELLANEOUS							
85 PARK/FIELD REPAIRS	-	2,094	3,365	2,000	-	2,000	-
86 CLUBHOUSE FACILITY MAINTENANCE	9,598	6,969	2,256	9,000	2,300	9,000	-
87 CLUBHOUSE TELEPHONE/INTERNET/FAX	3,816	3,933	4,028	4,200	1,676	4,200	-
88 MISCELLANEOUS SUPPLIES (INCLUSIVE OF DEBIT CARD)	3,419	2,153	1,031	3,500	3,500	3,500	-
89 POOL/FOUNTAIN/SPALSH PAD MAINTENANCE	10,067	10,169	8,163	7,200	9,444	7,200	-
90 POOL PERMITS	-	-	705	-	-	750	750
91 SEASONAL LIGHTING	8,000	9,000	26,200	15,000	10,700	10,000	(5,000)
92 PEST CONTROL	-	-	755	-	160	520	520
93 CLUBHOUSE MISCELLANEOUS	6,877	10,712	7,297	10,000	2,251	17,500	7,500
94 SAFETY & SECURITY							
95 PART-TIME LAW ENFORCEMENT DETAILS	38,590	35,760	41,960	50,000	8,600	50,000	-
96 SALARY FOR SUMMER MONITOR AT BOTH POOLS	14,978	13,420	16,911	23,500	259	23,500	-
97 EMPLOYEE P/R TAXES	1,215	1,128	1,388	2,000	-	2,000	-
98 EMPLOYEE WORKER'S COMP	1,226	1,030	1,111	1,300	-	1,300	-
99 VIDEO SURVEILLANCE	95	-	185	-	-	-	-
100 SECURITY - OTHER (GATE SERVICE)	-	-	3,974	-	105	1,000	1,000
101 CLUBHOUSE & SAFETY & SECURITY	97,881	96,368	119,329	127,700	38,995	132,470	4,770
102							
103 O&M CONTINGENCY & CAPITAL PROJECTS							
104 O&M Contingency	25,318	6,618	13,997	27,102	34,257	34,257	7,155
105 TOTAL O&M CONTINGENCY & CAPITAL PROJECTS	25,318	6,618	13,997	27,102	34,257	34,257	7,155
106							
107 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)	802,771	721,592	779,548	834,510	300,430	890,089	55,579
108							
109 EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.	120,020	197,868	263,914	190,150	687,154	216,878	26,728
110							
111 OTHER FINANCING SOURCES AND (USES)							
109 RESERVES TRANSFERS OUT-OTHER FINANCING USES							
110 EMERGENCY RESERVE	100,000	25,000	-	-	-	-	-
111 ASSET RESERVE	69,458	50,000	-	50,000	-	41,878	(8,122)
112 BILL PAYMENT RESERVE	100,000	-	-	-	-	-	-
113 PARK DEVELOPMENT RESERVE	110,150	110,150	175,000	140,150	-	175,000	34,850
114 TOTAL OTHER FINANCING SOURCES AND (USES)	379,608	185,150	175,000	190,150	-	216,878	26,728
115							
116 O&M TOTAL EXPENDITURES	1,959,832	906,742	954,548	1,024,660	300,430	1,106,967	82,307
117							
118 NET CHANGE IN FUND BALANCE	(259,588)	12,718	88,914	-	687,154	(0)	(0)

FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
<b>O&amp;M EXPENDITURES ADMINISTRATIVE:</b>			
Supervisor Stipends		\$ 14,000.00	Assumes 5 supervisor to be paid for 14 meetings (workshops, etc.)
Newsletter	Express Press	10,000	Newsletter mailing costs, every other month
Website Server & Name	Steve White & Google Office	\$ 880.00	Google services is \$60 per month + \$160 website services
Public officials liability Insurance	Stahl Insurance	\$ 3,300.00	Pursuant to agent
Administrative Services	Not applicable	\$ -	No longer utilized
District Management	DPFG - Three Year Contract	\$ 53,200.00	
Financial Consulting Services	Not applicable	\$ -	No longer utilized
Accounting Services	Not applicable	\$ -	No longer utilized
District Engineer	Stantec-Tonja Stewart	\$ 18,000.00	Pursuant to contract and based on need
District Counsel	Strayley & Robin	\$ 17,300.00	
Annual Financial Audit	FY 2016: \$3,500; FY 2017: \$3,600 and FY 2018:\$3,700	\$ 3,600.00	Dibartolomeo
Disclosure Report		\$ 1,000.00	
Trustee Fees	US Bank - Series 2015	\$ 3,775.00	Confirmed with trustee
Property Appraiser Fee	Pasco County	\$ 150.00	
Legal Advertising	local newspaper	\$ 750.00	Estimated public notice for 3 public hearings, 1 yearly meeting schedule
Arbitrage Rebate	LLS Tax Solutions	\$ 650.00	
Dues Licenses & Fees		\$ 1,200.00	Includes \$175 required by State Statute, Pasco Alliance renewal and other mics.
Administrative Contingency		\$ 5,000.00	
		<b>\$ 132,805.00</b>	

FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
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**O&M FIELD OPERATIONS EXPENDITURES**

Electric Utility Services	Progress Energy	\$ 21,000.00	Average billing
Electric Utility Services - Recreation	Progress Energy	\$ 15,500.00	Average billing
Electric Streetlighting	Progress Energy	\$ 103,500.00	Average billing
Utility-Water-Clubhouse & pools	Pasco County	\$ 10,500.00	Average billing
Stormwater Assessment	Pasco County Tax Collector	\$ 2,200.00	To account for increase
Aquatic Contract	American Ecosystems	\$ 22,800.00	Pursuant to contract
Fountain repairs & Maintenance	Misc	\$ 1,500.00	Estimated, as needed
Mitigation Areas:Monitor & Maintain	Misc	\$ 1,500.00	Estimated, as needed
Lake/Pond Repairs	Misc	\$ 10,000.00	Earmarked to remove the failing dock as well as estimated, as needed
Install/Replace Aquatic Plants	American Ecosystems	\$ 5,000.00	Pursuant to presentation to install plants
General Liability Insurance	Egis Insurance	\$ 3,025.00	Pursuant to agent
Property Casualty	Egis Insurance	\$ 5,077.00	Pursuant to agent
Landscape Maintenance Contract	Yellowstone	\$ 144,240.00	Pursuant to contract addendum - \$12,020 monthly
Landscape Oversight/Management	Not applicable	\$ -	No longer utilized
Irrigation Repairs & Maintenance	Yellowstone	\$ 12,000.00	As needed, also pursuant to irrigation study to be performed by USIS
Replace Plants, Mulch & Trees	Yellowstone	\$ 77,712.00	1x yearly mulch-\$16,000, annuals \$3,803 per rotation (4 rotations) Mulch and annuals total \$31,212. \$26,500 for replacement at the village entrances (\$3,000 each) and the main entrance (\$8,000) Additional \$20,000 for misc. replacement

FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
Sod & Seed Replacement	Yellowstone	\$ 10,000.00	As needed
Landscape Enhancement	Yellowstone - TBD	\$ 10,000.00	Projects that come up during the year
Extra Mowings During Rainy Season	Yellowstone	\$ 5,000.00	As needed
<b>O&amp;M FIELD OPERATIONS EXPENDITURES CONTINUED</b>			
Rust Prevention for Irrigation System	Suncoast Rust	\$ 10,380.00	Monthly charge per contract
FIELD MISCELLANEOUS INCUSIVE OF TRAPPER		\$ 13,000.00	Five park benches along Ballantra & Mentmore Blvds.Misc., & trapper
Entry & Walls Maintenance	various	\$ 2,000.00	Estimated, as needed
Street/Decorative Light Maintenance	various	\$ 1,000.00	Estimated, as needed
Castleway Wall/Fence (New)	Not applicable	\$ -	Not for the FY 2017 year
Sidewalk Repair & Maintenance	various	\$ 1,500.00	Estimated, as needed
Additional Part-time Employee (New)		\$ -	
Employee-Salaries		\$ 79,480.00	Maintenance supervisor - \$19.44 per hour. Assistant maintenance-\$13.79 per hour. Both employees work 40 hours. Plus overtime hours for meeting attendance and other misc.
Employee-P/R Taxes		\$ 6,083.40	7.65% of payroll
Employee - Workers Comp	Stahl Insurance	\$ 3,960.00	Add 10% to PY actual per insurance agent.
Payroll processing fees	Paychex	\$ 1,900.00	Prior DM included as part of salaries. Prior amount was \$190 per month. Year end of processing at \$105
Employee-Health & Phone Stipends		\$ 9,600.00	
Mileage	various	\$ 1,100.00	Estimated, as needed

FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
<b>PARKS &amp; RECREATION</b>			
Park & Field Repairs	various	\$ 2,000.00	Estimated, as needed
Clubhouse Facility Maintenance	various	\$ 9,000.00	Estimated, as needed (includes swipe cards, signage, pest control, etc.).
Clubhouse, telephone & internet	Brighthouse	\$ 4,200.00	
Miscellaneous Supplies	various	\$ 3,500.00	Estimated, as needed
Pool/Fountain/Splashpad Maintenance	Poolsure	\$ 7,200.00	\$750 for 6 months and \$450 for six months for a total of \$7,200
Pool Permits		\$ 750.00	as required by Statute
Seasonal Lighting		\$ 10,000.00	
Pest Control		\$ 520.00	Tropicare Termite - \$40 monthly
Clubhouse Miscellaneous	TO BE DETERMINED	\$ 17,500.00	Additional misc expenditures as needed and \$10,000 earmarked for a table seating area near the grills
Part-Time Law Enforcement Details	FHP	\$ 50,000.00	Paid at \$40 per hour - Approximately 1,125 hours
Salary for Summer Monitor at Both Pools		\$ 23,500.00	Paid at \$10 per hour
Employee P/R Taxes		\$ 2,000.00	7.65% of gross payroll
Employee Workers Comp		\$ 1,300.00	
GATE REPAIR SERVICE		\$ 1,000.00	

FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
<b>RESERVES &amp; CONTINGENCY</b>			
O&M contingency		\$ 34,257.00	
O&M Projects		\$ -	To be Determined
Transfer to Emergency Reserve			
Transfer to Asset Reserve		\$ 41,878.00	Based on Custom reserves Study the amount at the end of FY 2018 should be \$395,827
Transfer to Bill Payment Reserve		\$ -	Pursuant to GASB; Bill payment reserve should represent 3 months of expenditures before other financing uses (transfers)
Transfer to Park Development Reserve		\$ 175,000.00	



**STATEMENT 3  
BALLANTRAE CDD  
ADOPTED FY 2018 BUDGET - SERIES 2015  
DEBT SERVICE ASSESSMENT**

		<b>FY 2018 PROPOSED BUDGET</b>
<b>REVENUE</b>		
ASSESSMENTS ON-ROLL		\$ 557,776
INTEREST--INVESTMENT		-
<b>TOTAL REVENUE</b>		<b>557,776</b>
<b>EXPENDITURES</b>		
DEBT SERVICE OBLIGATION		557,776
<b>TOTAL EXPENDITURES</b>		<b>557,776</b>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>		<b>-</b>
TOTAL DS BUDGET		\$ 557,776.18
COLLECTION COST @ 6%		\$ 35,098.34
TOTAL		<u>\$ 592,874.52</u>



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